

Case Management, Information, and Payrolling System (CMIPS) II*

DESCRIPTION:

This premise reflects the ongoing costs for contracting with the OSI for project management and vendor contract oversight services to maintain and operate the CMIPS II. The CMIPS II provides system access for all IHSS county workers and a communication network between state and county IHSS offices. The CMIPS II stores the case record of each individual recipient, which contains information on eligibility, needs assessment, share of cost (if appropriate), and all changes affecting a recipient's case. In addition, the CMIPS II also generates notices of action, applies rate changes, allows for data exchanges with other welfare systems, and is used to establish Medi-Cal eligibility. The payrolling component of the CMIPS II provides for the authorization and issuance of warrants for payments of services provided by the individual provider mode and prepares all employer tax forms and reports.

The CMIPS II launched in pilot counties in July 2012 and became active in all 58 counties in November 2013. The CMIPS II transitioned into the M&O phase effective January 2014. The existing prime vendor contract ends March 31, 2018 and the OSI is conducting a competitive procurement to award a new prime vendor contract for M&O services.

To assist with tracking paid sick leave activities, CDSS will use an electronic timesheet to allow providers to claim sick leave. **CDSS is also currently planning for the implementation of the federal requirement for all personal care service providers to utilize an Electronic Visit Verification system. CDSS anticipates including a requirement to allow claiming of sick leave in the Electronic Visit Verification system.** In the interim, while IHSS providers continue to utilize paper timesheets, this premise reflects the costs for the vendor to process sick leave claim forms and track the usage of paid sick leave hours.

IMPLEMENTATION DATE:

This premise implemented April 1, 2008.

KEY DATA/ASSUMPTIONS:

- Authorizing statute: W&IC section 12302.
- With the implementation of paid sick leave, a new premise line is added for the CMIPS II vendor activity costs for claim form processing, resolving errors, and claim form storage are projected to be \$1.2 million in FY 2018-19.
 - Claim form processing activities: The CMIPS II vendor will key into CMIPS II an estimated 80,000 sick leave claim forms per month within 15 business days of receipt.
 - Resolving errors activities: Sick leave claim forms that do not pass visual inspection or that fail entry due to online data entry edits will be sent back from the CMIPS II vendor to the IHSS provider with a cover document indicating the error/omission.
 - Claim form storage activities: Sick leave claim forms will not be scanned nor will images be available in CMIPS II. Paper forms will be boxed and stored by the CMIPS II vendor for a period of one year from receipt.

* Please refer to the first tab titled "[Acronyms](#)" for a full description of acronyms.

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METHODOLOGY:

Costs are based on the most recently approved Budget Change Proposal. The projected costs for the new CMIPS II Sick Leave Processing (SB 3) are based on a one-time implementation fee and a monthly recurring fee estimated by the CMIPS II vendor.

FUNDING:

Federal funding is provided by Title XIX of the Social Security Act, with the amount of FFP based on the FMAP of 50 percent for eligible cases. The federal share is reflected as a reimbursement, consistent with actual cash flow. Funding for non-federal CMIPS II costs is 70 percent GF and 30 percent county. The county share of the non-federal costs will count towards the county's total IHSS MOE requirement. Any non-federal costs exceeding the cap on GF participation for the combined total of the IHSS administration will be shifted to 100 percent county funds and will not count towards the county's total IHSS MOE requirement. For more information on the IHSS county MOE, please refer to the IHSS County MOE premise.

CURRENT YEAR CHANGE FROM APPROPRIATION:

The net increase reflects budget letter baseline adjustments for salaries and benefits.

REASON FOR YEAR-TO-YEAR CHANGE:

The net decrease reflects one-time system changes only in FY 2017-18, offset by the new cost of CMIPS II Paid Sick Leave Processing (SB 3).

EXPENDITURES:

(in 000s)

Item 111 - CMIPS	Total	Federal	FY 2017-18		
			State	County	Reimb.
CMIPS II	\$66,463	\$0	\$33,640	\$0	\$32,823
CMIPS II FLSA System Changes	4,036	0	2,043	0	1,993
CMIPS II FLSA Provider Exemption System Change	1,000	0	506	0	494
CMIPS II Paid Sick Leave System Change (SB 3)	4,800	0	2,429	0	2,371
CMIPS II Paid Sick Leave Processing (SB 3)	0	0	0	0	0
CMIPS II Vendor Transition Activities**	8,867	0	3,142	1,346	4,379
Total	\$76,299	\$0	\$38,618	\$0	\$37,681

** This is non-add line

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EXPENDITURES (CONTINUED):

(in 000s)

Item 111 - CMIPS	Total	Federal	FY 2018-19		
			State	County	Reimb.
CMIPS II	\$66,472	\$0	\$33,645	\$0	\$32,827
CMIPS II FLSA System Changes	4,036	0	2,043	0	1,993
CMIPS II FLSA Provider Exemption System Change	0	0	0	0	0
CMIPS II Paid Sick Leave System Change (SB 3)	0	0	0	0	0
CMIPS II Paid Sick Leave Processing (SB 3)	1,202	0	601	0	601
CMIPS II Vendor Transition Activities**	0	0	0	0	0
Total	\$71,710	\$0	\$36,289	\$0	\$35,421

** This is non-add line

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