



# CICA California In-Home Supportive Services Consumer Alliance

Executive Committee Meeting Minutes for Wednesday, September 9, 2009  
Via Conference Call

## 1. CALL TO ORDER

Meeting called to order by Janie Whiteford at 10:05AM.

## 2. ROLL CALL AND INTRODUCTIONS

### Members Present

Cindy Calderon, Northern Region  
Janet Heinritz-Canterbury, Secretary  
Tracy Harrell, Mountain/Valley Region  
John Stevenson, Member at large  
Sandy Varga, Member at large  
Janie Whiteford, Santa Clara County

### CICA Support Staff

Amy Terhorst, CICA Administration  
John Stansbury, Consultant

## 3. STATE BUDGET AND BILLS

Janie Whiteford reported that the budget issue is still ongoing. DCSS said they have no dates yet regarding when the budget cuts notifications are going to be going out. It is the states responsibility to get that out but they don't have the time yet.

- a. Provider Enrollment Form – A new provider enrollment form has come out from the new fraud initiative. It was released on July 7 and is 7 pages long. Providers must go in to the Public Authority or IHSS office and fill it out and then have it verified by a social worker. The final version will not be available for review. Administration will make the decision regarding using one of three revisions that have been made and will be announced with an All County Letter. All forms are supposed to be completed by June 31, 2010 by both new and existing providers. The provider must complete a form for each client. The unions attended the meeting held by DHS and they are looking into the possibility of this being an illegal action. Eileen Carol said that because of the Personal Care Waiver, this falls under the MediCal guidelines.
- b. Time Cards – Changes to time cards are still being worked on by DHS to include a new statement regarding fraud. Janie reported that she isn't clear when this is going to be completed. It is being tracked by the IHSS Coalition. Each time card will include a statement about fraud and must include the fingerprint of both the provider

and consumer. Every provider will have to go through a Department of Justice background check at their own expense.

- c. Provider Training – Janie reported that DHS is going to require that every provider go through provider training and be completed by June 30, 2010. Providers will not be paid to attend the training. Training is only going to be provided in English. There is a possibility of Spanish subtitles being included if there is enough money. The training has a heavy emphasis on fraud and examples of adjudication.
- d. Nursing Home Bill and Ramifications (SB 411) – This bill has caused quite a bit of discord in the IHSS Coalition. Janie suggested a joint discussion with CICA and CAPA regarding each county creating a long term care Public Authority which would oversee the delivery of all long term care options.

#### **4. HELP GETTING THE WORD OUT**

Janie asked for assistance in gathering information and putting together an update to get out on Constant Contact. Cindy agreed to do an update on the provider enrollment form and get it to Amy for distribution. Janie will get the provider training information to Amy for distribution.

#### **5. JOHN STANSBURY REPORT**

Janie reported on John's concert about Advisory Committees not being proactive enough and looking at consumer protections throughout this entire budget crises process. He would like to work on some handouts to be sent out to Advisory Committees about how they can be more proactive. Advisory Committees need to have a heads up that they should be prepared for what is coming and demystify it as much as possible.

#### **6. CICA STATEWIDE CONFERENCE REPORT**

Amy will send Executive Committee members the conference outline and assignments. She also reported that the speaker and sponsor invitation letters are going out soon.

#### **7. DRC TRAININGS**

Janie reported that Loretta Stevens attended a DRC training at the Dale McIntosh Center in Southern California. The training is about the functional index scores and how they are determined. A Notice of Action letter will be sent to consumers which includes their functional index score and how you can appeal. Advisory Committees can use their AB1682 money to let their consumers know what is happening with all of the changes. John Stevenson asked how the Public Authorities are going to handle all of this new workload while their administrative budgets are being cut. Janie said that the CWDA is totally opposed to all of this action. Janet proposed that CICA work jointly with CWDA regarding action.

#### **8. CUTS TO PUBLIC AUTHORITY ADMINISTRATIVE BUDGETS AND THE EFFECT ON CONSUMERS**

Janie reported that it is still not known the percentage of cuts happening to administrative budgets for Public Authorities. On the high end, it's 57%. Janie said that these cuts do nothing but hurt consumers by jeopardizing programs currently in place for consumers. Advisory Committees need to know about this and make their voices heard.

**9. OTHER**

Janet reported that there is an opportunity for CICA to apply for funding to provide training to consumers and providers about how to work together. The grant application is due in October. Janet was recommending working together with the unions to apply. Janet will work with Amy on the grant application process.

Janie reported that she hasn't heard anything about court appeals. She will get more information out as she has it.

**10. ADJOURNEMENT**

The meeting adjourned at 11.18AM. The next regularly scheduled CICA Executive Committee meeting will take place Wednesday, October 14 at 10:00AM.

*Submitted by Amy Terhorst*