



# CICA California In-Home Supportive Services Consumer Alliance

Executive Committee Meeting Minutes for Thursday, March 12, 2009  
Via Conference Call

## 1. CALL TO ORDER

Meeting called to order by Janie Whiteford at 10:05AM.

## 2. ROLL CALL AND INTRODUCTIONS

### Members Present

Janet Heinritz-Canterbury, Southern Region  
Tracy Harrell, Mountain/Valley Region  
Chris Otero, Treasurer  
Janie Whiteford, Santa Clara County

### CICA Support Staff

Amy Terhorst, CICA Administration  
John Stansbury, Consultant

## 3. LEGISLATIVE ISSUES AND BUDGET

A. March 17, 10AM; State Treasurer and Governor's Budget folks hearing on meeting the trigger for Federal stimulus package and State budget cuts.

Janie Whiteford reported that she had met with Steve Cooney and John Decker. The Treasurer is trying to figure out the appropriate language and what they can and cannot do in regards to what is passed through and what is not and what is involved in the stimulus package to come up with the \$10B that doesn't push the trigger. A meeting will be taking place next Tuesday to solicit ideas about how the pass through will work. CAPA and it's lobbyist recommended that CICA go to Diane Feinstein to see if there is any way the Feds can help with the \$2M stimulus package or with any language for pass through. The bottom line for CICA and the IHSS program overall is that if this issue isn't resolved, we will be down to \$9.50 wages for providers. When the May revise comes out, we are going to be looking at more cuts to IHSS because the California budget is so bad.

B. Report on meeting with State Treasurer's Office as part of IHSS Coalition, Wednesday, March 11, 3PM.

Janie Whiteford reported that the Treasurer's office was very clear that this was just an informational meeting and no decision would be made until the end of next week. A decision must be made by April 1. If the Treasury and Finance must agree or no decision is made.

C. Bills CICA should be following.

Karen Keeslar will send an update of bills that are being tracked relative to IHSS.

**4. WEBSITE RFP**

Janie Whiteford reported that the RFP for the CICA website redesign is finished. Amy Terhorst will send it out via Constant Contact to the email list and will distribute to area web designers.

**5. SENATOR STEINBERG'S OFFICE OF OVERSIGHT AND OUTCOMES**

Janie Whiteford reported that a lot of organizations have been invited to participate in the discussion on oversight and outcomes, but there has been no consumer representation to date. Janie asked the Executive Committee to approve her recommendation to Senator Steinberg's office for consumer input through CICA. John Stansbury volunteered to work with Janie on this item. Approval was given.

**6. CICA WEBSITE**

Janie Whiteford reported that a Request For Proposal (RFP) is being prepared to find a vendor to update the CICA website. The RFP will be distributed via email. If you would like us to send you a proposal, please contact Amy Terhorst. This is a contracted position.

**7. NEW MEMBERS**

Janie Whiteford reported that Kings County and Calaveras County have voted and approved joining of CICA. Invoices have been sent for membership dues.

**8. JOHN STEVENSON GRANT PROPOSAL**

John Stevenson is submitting the grant proposal for funding of visits by CICA to county Advisory Committees to the first potential grantor.

**9. REGIONAL MEETINGS**

Janie Whiteford asked for a report on activity around organizing regional meetings by CICA Vice Presidents. Tracy Harrell reported that she is waiting for a call back from Guy Christian to start working on their meeting. Janet Heinritz-Canterbury will be working on the Southern meeting soon. Amy Terhorst reported that Cindy Calderon is already working on the Northern regional meeting.

**10. CAPITOL ACTION DAY**

Janie Whiteford reported that the Sacramento Library meeting room has been secured for the May 26 educational meeting to precede Capitol Action Day on May 27. Janie asked for support to work on the curriculum for the day. The session will be open to Advisory Committee members, CFILC, and then Union/AARP members. It will be advertised through the Capitol Action Day advertising. Janie reported that she had committed that CICA will participate in an educational component during Capitol Action Day from 10:00AM to 12:30PM with speakers. John Stansbury volunteered to help with this item. Amy Terhorst will schedule another meeting with the subcommittee to meet on this topic.

**11. STATEWIDE CONFERENCE**

Amy Terhorst reported that she is still trying to secure a date for the statewide conference at the Doubletree. Since the date had to be changed from early November, the hotel does not have availability. She is working on an option for early December and then a choice can be made between an available date in September and December.

**12. UNION ISSUES UPDATE**

Janie Whiteford reported that there is no update.

**13. PHONE CALL WITH CAPA REGARDING COLLABORATION ON ISSUES PAPERS**

Janie Whiteford reported that she and Trula LaCalle (CAPA Executive Director) are getting together soon to talk about the collaboration papers which were discussed at the CICA Strategic Planning meeting. Janie will forward information from John Stansbury regarding the IHSS requirement for a backup option for urgent care. Janie will talk with Eldon Luce of CAPA regarding him doing a standing CAPA report at the monthly CICA calls.

**14. CICA FINANCIALS**

Amy Terhorst will update the budget and send to Janie Whiteford and Chris Otero for review and then send to the Executive Committee. John Stansbury reported that he has what he needs for the 501 (C)(3) and he and Janie will make an appointment to walk the application through the Capitol.

**15. TAKE THE DARE, SHOW YOU CARE**

Janie Whiteford reported that there are now ten consumer/legislator matches made for the Take the Dare, Show You Care program. Training of consumers will happen via telephone. The IHSS Coalition will evaluate the success of these ten before making additional matches.

**16. PROVIDER ENROLLMENT FORM**

Janie Whiteford reported that John Stansbury has composed a letter on behalf of CICA to go to the Department of Social Services and Department of Health and Human Services to dispute the proposed enrollment form. John will send the letter to Amy Terhorst and Amy will send to the rest of the Executive Committee. Janie asked that everyone review it and approve/change so it can be sent. Janie will get John a copy of the old provider enrollment form and he will amend the letter to reflect the correct information.

**17. POLICIES AND PROCEDURES**

Janie Whiteford reported that she asked Nancy Seydon to lead an effort to create a CICA Policies and Procedures Manual. Nancy agreed and will work with Amy Terhorst on this effort. Amy will put together a proposed Table of Contents for review by the Executive Committee and then move forward.

**18. NEWSLETTER**

Amy Terhorst will send out a topic content list for the CICA newsletter for review by the Executive Committee. The Executive Committee will review and sign up for writing sections of the newsletter. One topic to include should be an article from CAPA.

**19. ADJOURNEMENT**

The meeting adjourned at 11.05AM. The next regularly scheduled CICA Executive Committee meeting will take place Wednesday, April 8 at 10:00AM.

*Submitted by Amy Terhorst*